

(1) Class SF



Multiple Listing Service for Traverse Area Association of REALTORS® SINGLE FAMILY RESIDENTIAL DATA FORM MLS # _____

All fields marked with an asterisk () and Bold Text are required.

*DEEDED WATER FRONTAGE <input type="checkbox"/> Yes <input type="checkbox"/> No *FOR SALE OR LEASE <input type="checkbox"/> Sale <input type="checkbox"/> Lease	*Area/County: _____ *Asking Price \$: _____ *Address: _____ <small>Street # St. Dir. *Street Name Unit #</small> *City: _____ *ZIP: _____ *Township: _____ *Section #: _____ Body of Water: _____ Water Front Footage: _____ Waterfront Private/Shared (P/S): _____	*ECO FRIENDLY FEATURES (Include Green Disclosure) <input type="checkbox"/> Yes <input type="checkbox"/> No *ATTACHED CONDO <input type="checkbox"/> Yes <input type="checkbox"/> No
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AGENT/OFFICE	*List Agent ID: _____ Name: _____ Phone: _____
	*Office ID: _____ Name: _____ Phone: _____
	*Buyer Broker Compensation: _____ *Subagent Compensation: _____ Other Compensation: _____ *Confidential (Y/N): _____
	*Listing Agreement Type: <input type="checkbox"/> Exclusive Right to Sell <input type="checkbox"/> Exclusive Agency <input type="checkbox"/> See Remarks *List Date: ____/____/____ *Expire Date: ____/____/____

GENERAL INFORMATION	*Subdivision: _____ *School District: _____																																																
	*# Bedrooms _____ *TOTAL # Baths: _____ *Main Floor Laundry (Y/N) _____ *Approx Year Built: _____ Year Remodeled: _____																																																
	*Appx Total "Finished SQFT": _____ *Appx Above Grade "Finished SQFT": _____ *Appx LL/Bsmt "Finished SQFT": _____																																																
	*Appx LL/Bsmt Unfinished SQFT: _____ *Appx Number Acres: _____ Lot #: _____ *Lot Dimensions: _____																																																
	*Supra / Lockbox (Y/N): _____ *Sign (Y/N): _____ *Mineral Rights (Y/N/U): _____ Dual Listing MLS #: _____																																																
	<table border="1"> <thead> <tr> <th>Room</th> <th>Appx Dimensions (5X5)</th> <th>Main / Upper / Lower</th> <th>Carpet (Yes/No)</th> <th>Room</th> <th>Appx Dimensions (5X5)</th> <th>Main / Upper / Lower</th> <th>Carpet (Yes/No)</th> </tr> </thead> <tbody> <tr> <td>Living Room</td> <td>x</td> <td></td> <td></td> <td>Master Bed</td> <td>x</td> <td></td> <td></td> </tr> <tr> <td>Dining Room</td> <td>x</td> <td></td> <td></td> <td>Bedroom #2</td> <td>x</td> <td></td> <td></td> </tr> <tr> <td>Kitchen</td> <td>x</td> <td></td> <td></td> <td>Bedroom #3</td> <td>x</td> <td></td> <td></td> </tr> <tr> <td>Family Room</td> <td>x</td> <td></td> <td></td> <td>Bedroom #4</td> <td>x</td> <td></td> <td></td> </tr> <tr> <td>Den</td> <td>x</td> <td></td> <td></td> <td>Bedroom #5</td> <td>x</td> <td></td> <td></td> </tr> </tbody> </table>	Room	Appx Dimensions (5X5)	Main / Upper / Lower	Carpet (Yes/No)	Room	Appx Dimensions (5X5)	Main / Upper / Lower	Carpet (Yes/No)	Living Room	x			Master Bed	x			Dining Room	x			Bedroom #2	x			Kitchen	x			Bedroom #3	x			Family Room	x			Bedroom #4	x			Den	x			Bedroom #5	x		
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*Directions (255):																																																	

FINANCING	*Owner Name: _____ *Tax ID: _____
	*Special Assess (Y/N): _____ Annual Assoc Fee: _____

REMARKS	Professional Remarks (512 Characters)
	Advertising Remarks (512 Characters)

Broker's initials certify that a Listing Agreement duly signed by the property owner and designating exclusive right to sell, or exclusive agency, is on file.

Broker Initials: _____ Seller's Initials: _____

The accuracy of all information is not guaranteed or warranted. This form must be submitted within 72 hours.



Property Address _____

GREEN	GREEN CERTIFICATION/RATING <i>*(Required – Certificate of Certification/Rating Documentation)</i>
	National Green Building Standard: <input type="checkbox"/> Bronze <input type="checkbox"/> Silver <input type="checkbox"/> Gold <input type="checkbox"/> Emerald NAHB Model Green Home Building Guidelines: <input type="checkbox"/> Bronze <input type="checkbox"/> Silver <input type="checkbox"/> Gold
	Energy Star Qualified Rating #: <input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input type="checkbox"/> 5 <input type="checkbox"/> 5+ <input type="checkbox"/> All Indoor Air Quality <input type="checkbox"/> Yes <input type="checkbox"/> No Green Built Grand Traverse Certified <input type="checkbox"/> Yes <input type="checkbox"/> No
	LEED for Homes: <input type="checkbox"/> Certified <input type="checkbox"/> Silver <input type="checkbox"/> Gold <input type="checkbox"/> Platinum LEED for Neighborhood Development: <input type="checkbox"/> Certified <input type="checkbox"/> Silver <input type="checkbox"/> Gold <input type="checkbox"/> Platinum
	Home Energy Rating System – HERS Index # _____ Year Rated _____ Other Green Certification _____

A. * WATERFRONT TYPE

1. Private Access (Water Side)
2. Private Access (Across Rd)
3. Shared Access
4. Other Access
5. Lake Michigan
6. Grand Traverse Bay
7. Inland Lake
8. All Sports Lake
9. River
10. Stream / Creek
11. Pond
12. Island
13. Sandy Beach
14. Soft/Muck Bottom
15. Rocky Shoreline/Bottom
16. Sandy Shoreline/Bottom
17. Gradual Slope to Water
18. Bluff (less than 10 ft)
19. Bluff (greater than 10 ft)
20. Vegetation to Water's Edge
21. None
22. Available to Purchase
23. Deeded Easement
25. See Remarks

B. * STYLE

1. One Story
2. 1 ½ Story
3. Two Story
4. Bi Level
5. Tri Level
6. Quad Level
7. Other
8. Raised Ranch
9. Adult Foster Care
10. Bed & Breakfast
11. In-Law Suite/Apt
25. See Remarks

C. * ARCHITECTURE

1. Ranch
2. Colonial
3. Cape Cod
4. Contemporary
5. French Provincial
6. Victorian
7. Log Home
8. Chalet
9. Bungalow
10. Cottage
11. Salt Box
12. Earth Berm
13. Farm House
14. Townhouse
15. Modular (BOCA)
16. Manufactured (HUD)
17. Non HUD / Boca
18. Panelized
19. Double Wide
20. Mobile Home (Single Wide)

21. Apartment
25. See Remarks

D. * GARAGE PARKING

1. One Car Garage
2. Two Car Garage
3. Three or More Car Garage
4. Attached
5. Detached
6. Drive Under / Built In
7. Carport
8. Assigned Parking Space
9. Auto Garage Door Opener
10. Alley Entrance
11. Paved Driveway
12. No Garage
13. Heated Garage
14. Heated Driveway
25. See Remarks

E. * OUTBUILDINGS

1. Barn(s)
2. Pole Building(s)
3. Garden / Storage Shed
4. Boat House
5. Guest House
6. No Outbuildings
7. Workshop
25. See Remarks

F. * LOT DESCRIPTION

1. Condo / None
2. Site Condo
3. Subdivision
4. Metes and Bounds
5. Splits Available
6. Cul-de-sac
7. Corner Lot
8. Golf Course
9. Ski Slope
10. Open Land
11. Hardwoods
12. Pines
13. Christmas Trees
14. Working Farm
15. Previously Farmed
16. Acreage
17. Near State Land
18. Near Water Access
19. Borders State Land
20. Existing Vineyard
25. See Remarks

G. * CONSTRUCTION

1. Aluminum
2. Vinyl
3. Brick
4. Full Log
5. Stone
6. Stucco / Dryvit
7. Wood

8. Press Board
9. Rough Sawn
10. Block
11. Hardi Plank/Cement Board
12. 2x6 Framing
13. Energy Star Rating
14. ICF (Insulated Concrete Forms)
15. SIP (Structural Insulated Panels)
25. See Remarks

H. * CONSTRUCTION-PART 2

1. Built On Site
2. Stick Built
3. Manufactured
4. Modular
5. To Be Built
25. See Remarks

I. * ROOF

1. Asphalt Shingle
2. Wood Shingle
3. Metal Shingle
4. Tile
5. Slate
6. Metal / Steel
7. Tar / Gravel
8. Composition
9. Membrane
10. Other
25. See Remarks

J. * BASEMENT

1. Full
2. Walkout
3. Partial
4. Michigan Basement
5. Crawl Space
6. Egress Windows
7. Block
8. Poured Concrete
9. Wood
10. Slab
11. Daylight Windows
12. Finished Rooms
13. Plumbed for Bath
14. Entrance Outside
15. No Basement
16. ICP (Insulated Concrete Panels)
25. See Remarks

K. * ROAD

1. County Maintained
2. City / Village
3. State Highway
4. Private
5. Association
6. Shared
7. Paved
8. Gravel
9. Dirt
10. Easement Access
25. See Remarks

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Property Address _____

L. * HEATING / COOLING SOURCE

- 1. Natural Gas
- 2. Propane
- 3. Oil
- 4. Wood
- 5. Electric
- 6. Solar
- 7. Heat Pump
- 8. Multiple Units
- 9. Other
- 10. None
- 25. See Remarks

M. * HEATING / COOLING TYPE

- 1. Forced Air
- 2. Hot Water / Steam
- 3. Baseboard
- 4. Gravity
- 5. Wood Stove
- 6. Wall / Space Heater
- 7. Central Air
- 8. Zoned / Dual
- 9. No Heating
- 25. See Remarks

N. * BATH

- 1. Private Master Bath
- 2. Split Entry off MBR
- 3. Shower Over Tub
- 4. Shower Stall
- 5. Whirlpool
- 6. Garden Tub
- 7. Ceramic Tile
- 8. Hot Tub
- 9. Sauna
- 10. No Baths
- 11. Marble
- 12. Granite
- 25. See Remarks

O. * APPLIANCES / EQUIPMENT

- 1. Refrigerator
- 2. Oven / Range
- 3. Disposal
- 4. Dishwasher
- 5. Microwave
- 6. Trash Compactor
- 7. Water Softener
- 8. Washer
- 9. Dryer
- 10. Water Filtration System
- 11. Central Vacuum
- 12. Window A/C Unit(s)
- 13. Electric Air Filter
- 14. Humidifier
- 15. Intercom / Radio
- 16. Satellite Dish
- 17. Security System
- 18. No Kitchen Appliances
- 19. Freezer
- 25. See Remarks

P. * WATER

- 1. Municipal Water
- 2. Central Water
- 3. Private Well
- 4. Shared Well
- 5. None
- 25. See Remarks

Q. * WASTE

- 1. Municipal Sewer
- 2. Common Sewer
- 3. Septic System
- 4. Mound System
- 5. Holding Tank
- 6. Pump Back
- 7. Dry Well
- 8. None
- 25. See Remarks

R. * INTERIOR

- 1. Natural Fireplace
- 2. Gas Fireplace
- 3. Fireplace Insert
- 4. Free Standing Wood Stove
- 5. Skylight(s)
- 6. Cathedral Ceiling
- 7. Cable TV Available
- 8. Built -In Bookcase
- 9. Bay Window(s)
- 10. Foyer Entrance
- 11. Walk-In Closet(s)
- 12. Hardwood Flooring
- 13. Wet Bar
- 14. Pantry
- 15. Indoor Pool
- 16. Handicap Equipped
- 17. Solarium / Sun Room
- 18. Breakfast Nook
- 19. Library / Office
- 20. Loft
- 21. High Speed Internet
- 22. Island Kitchen
- 23. Mud Room
- 24. Laminate Flooring
- 25. See Remarks
- 26. Fixer-Upper/Repairs
- 27. Granite Counters
- 28. Solid Surface Counters
- 29. Open Floor Plan

S. * EXTERIOR

- 1. View of the Bay
- 2. Water View (not Bay)
- 3. Private Dock
- 4. Community Dock
- 5. U/G Sprinkler System
- 6. Above-Ground Pool
- 7. In-Ground Pool
- 8. Balcony
- 9. Deck
- 10. Multiple Level Decking
- 11. Covered Porch
- 12. Patio
- 13. Sidewalk
- 14. Fenced Yard
- 15. Handicap Accessible
- 16. Countryside View
- 17. Golf Course View
- 18. Ski Slope View
- 19. Seasonal View
- 20. Fixer-Upper (Repairs Needed)
- 21. Tennis Court
- 22. Invisible Pet Fencing
- 23. Kennel
- 25. See Remarks

T. * ZONING

- 1. Residential
- 2. Agricultural
- 3. Multi-Family
- 4. Commercial
- 5. Industrial
- 6. Forest/Recreational
- 7. Planned Unit Development
- 8. Not Zoned
- 9. Special Use
- 10. Renaissance
- 25. See Remarks

U. * USE/RESTRICTIONS

- 1. Conservation Easement
- 2. Single Wide Mobile Allowed
- 3. Horses Allowed
- 4. Critical Dune / Erosion
- 5. Commercial Forest Reserve
- 6. Public Act 116
- 7. Outbuildings Allowed
- 8. Deed Restrictions
- 9. Building & Use Restrictions
- 10. Unknown
- 11. Rental History
- 12. Fractional Ownership
- 13. Time Share
- 14. Seasonal Use/Winterized
- 25. See Remarks

V. * POSSESSION

- 1. At Closing
- 2. Within 30 Days
- 3. 30 -60 Days After Closing
- 4. Negotiable
- 5. Home Warranty
- 6. Subject to Tenants Rights
- 25. See Remarks

W. * FINANCING AVAILABLE

- 1. Conventional Mortgage
- 2. Assumable
- 3. Cash
- 4. FHA
- 5. MSHDA
- 6. Rural Development
- 7. VA
- 8. Owner Assist (L/C)
- 9. Rent with Option
- 10. 1031 Exchange
- 25. See Remarks

X. * MISCELLANEOUS

- 1. Bank Owned (REO)
- 2. Short Sale
- 3. Pre-Foreclosure
- 4. In Foreclosure
- 5. None
- 25. See Remarks

Y. GREEN ENERGY EFFICIENCY

- 1. Energy Star Appliances
- 2. Energy Efficient Windows
- 3. Low-e Windows
- 4. Natural day lighting
- 5. Chemical Free Insulation
- 6. Thermal Mass Construction
- 7. Other

(1) Class
SF



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SINGLE FAMILY RESIDENTIAL DATA FORM MLS # _____

25. See Remarks

Z. RENEWABLE HTG/COOLING

- 1. Passive Solar Heat
- 2. Active Solar Heat
- 3. Solar Electricity
- 4. Energy Star Rated Heat
- 5. Energy Star Rated A/C
- 6. In-Floor Radiant Heat
- 7. Tankless Water Heater
- 8. Geothermal
- 9. Programmable Thermostat
- 10. Windmill
- 11. Other
- 25. See Remarks

AA. INDOOR ENVIRONMENTAL QUALITY

- 1. Low or NO VOC Finishes
- 2. Recycled/Locally Sourced Materials
- 3. Sustainable Flooring
- 4. Low Flow Toilets
- 5. Other
- 25. See Remarks

BB. EXT WATER CONSERVATION

- 1. Rain Water Collection
- 2. Drought-resistant Landscape

- 3. Other
- 25. See Remarks

CC. CONDO - UNIT LEVEL

- 1. Upper Level
- 2. Ground Level
- 3. Walk Down / Lower Level
- 4. Three or More Levels
- 25. See Remarks

DD. CONDO - UNIT ACCESS

- 1. Stairway (indoor)
- 2. Stairway (outdoor)
- 3. Elevator
- 4. Limited Steps
- 5. No Steps
- 25. See Remarks

EE. LEASE TERM

- 1. Month-to-Month
- 2. Six Month
- 3. Year Lease
- 4. Until Sold
- 5. Other
- 25. See Remarks

FF. INCLUDED IN LEASE

- 1. Exterior Maintenance
- 2. Garbage Pickup

- 3. Snow Plowing
- 4. Grounds Maintenance
- 5. Heating / Cooling
- 6. Electric
- 7. Management Fee
- 8. Water
- 9. Sewer
- 10. Furniture
- 11. Pets Allowed
- 12. Smoking Allowed
- 13. Other
- 25. See Remarks