

(4) Class MF



**Multiple Listing Service for
Traverse Area Association of REALTORS®
MULTI - FAMILY DATA FORM**

MLS # _____

All fields marked with an asterisk () and **Bold Text** are required.

<p>*DEEDED WATER FRONTAGE</p> <p><input type="checkbox"/> Yes <input type="checkbox"/> No</p>	<p>*Area/County: _____</p> <p>*Asking Price \$: _____</p> <p>*Address: _____</p> <p align="center"><small>St.reet # St. Dir. *Street Name Unit #</small></p> <p>*City: _____ *ZIP: _____</p>	<p>*ECO FRIENDLY FEATURES (Include Green Disclosure)</p> <p><input type="checkbox"/> Yes <input type="checkbox"/> No</p>
<p>*LESS THAN 1 ACRE</p> <p><input type="checkbox"/> Yes <input type="checkbox"/> No</p>	<p>*Township: _____ *Section #: _____</p> <p>Body of Water: _____</p> <p>Water Frontage: _____ Waterfront Private/Shared (P/S): _____</p>	

AGENT INFO	<p>*List Agent ID: _____ Name: _____ Phone: _____</p> <p>*Office ID: _____ Name: _____ Phone: _____</p> <p>*Buyer Broker Compensation: _____ *Subagent Compensation: _____ Other Compensation: _____ *Confidential (Y/N): _____</p> <p>*Listing Agreement Type: <input type="checkbox"/> Exclusive Right to Sell <input type="checkbox"/> Exclusive Agency <input type="checkbox"/> See Remarks *List Date: ____/____/____ *Expire Date: ____/____/____</p>
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GENERAL INFORMATION	<p>*Subdivision: _____ *School District: _____</p> <p>*Total # Units _____ *Approx Year Built: _____ Year Remodeled: _____ *Approx Total SQFT: _____ *Approx # Acres: _____</p> <p>Lot #: _____ *Lot Dimensions: _____ *Sign (Y/N): _____ *Disclosure (Y/N): _____</p> <p>Insurance Exp (Monthly): _____ Electric Exp (Monthly): _____ Heat Exp (Monthly): _____ Dual Listing MLS #: _____</p> <table border="1" style="width:100%; border-collapse: collapse; text-align: center;"> <thead> <tr> <th></th> <th>#Similar Units</th> <th>#Bedrooms</th> <th>#Baths</th> <th>Approx SQ FT</th> <th>Living Room (Yes/No)</th> <th>Kitchen (Yes/No)</th> <th>Dining Room (Yes/No)</th> <th>Occupied (Yes/No)</th> <th>Monthly Income \$</th> </tr> </thead> <tbody> <tr><td>A</td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td></tr> <tr><td>B</td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td></tr> <tr><td>C</td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td></tr> <tr><td>D</td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td></tr> <tr><td>E</td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td></tr> </tbody> </table> <p>*Directions (255):</p>		#Similar Units	#Bedrooms	#Baths	Approx SQ FT	Living Room (Yes/No)	Kitchen (Yes/No)	Dining Room (Yes/No)	Occupied (Yes/No)	Monthly Income \$	A										B										C										D										E									
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FINANCE	<p>*Owner Name: _____ *Tax ID: _____ *Special Assess (Y/N): _____</p> <p>Annual Assoc Fee: _____ Total Operating Exp: _____ Gross Operating Income: _____ Net Operating Income: _____</p>
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REMARKS	<p>Professional Remarks (512 Characters)</p> <p>Advertising Remarks (512 Characters)</p>
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GREEN	<p><u>GREEN CERTIFICATION/RATING</u> <i>*(Required – Certificate of Certification/Rating Documentation)</i></p> <p>National Green Building Standard: <input type="checkbox"/> Bronze <input type="checkbox"/> Silver <input type="checkbox"/> Gold <input type="checkbox"/> Emerald NAHB Model Green Home Building Guidelines: <input type="checkbox"/> Bronze <input type="checkbox"/> Silver <input type="checkbox"/> Gold</p> <p>Energy Star Qualified Rating #: <input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input type="checkbox"/> 5 <input type="checkbox"/> 5+ <input type="checkbox"/> All Indoor Air Quality <input type="checkbox"/> Yes <input type="checkbox"/> No Green Built Grand Traverse Certified <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>LEED for Homes: <input type="checkbox"/> Certified <input type="checkbox"/> Silver <input type="checkbox"/> Gold <input type="checkbox"/> Platinum LEED for Neighborhood Development: : <input type="checkbox"/> Certified <input type="checkbox"/> Silver <input type="checkbox"/> Gold <input type="checkbox"/> Platinum</p> <p>Home Energy Rating System – HERS Index # _____ Year Rated _____ Other Green Certification _____</p>
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Broker's initials certify that a Listing Agreement duly signed by the property owner and designating exclusive right to sell, or exclusive agency, is on file.

Broker Initials: _____ Seller's Initials: _____

The accuracy of all information is not guaranteed or warranted. All information should be independently verified.



Property Address _____

A. * PROPERTY TYPE

- 1. Condominium
2. Duplex (2 Story)
3. Duplex (side x side)
4. 4 – Plex
5. 8 – Plex
6. Apartment Complex
7. Bed & Breakfast
8. Adult Foster Care
9. Guest Quarters
10. 2 Residences / 1 Lot
11. Subdivision / Association
12. Mobile Home(s)
13. See Remarks

B. * STYLE

- 1. One Story
2. 1 1/2 Story
3. Two Story
4. Over 2 Stories
5. Multi – Level
13. See Remarks

C. * CONSTRUCTION

- 1. Aluminum Siding
2. Vinyl Siding
3. Brick
4. Log Home
5. Stone
6. Stucco
7. Wood
8. Press Board Siding
9. Rough – Sawn Siding
10. Block
11. To Be Built
12. Other
13. See Remarks

D. * ROOF

- 1. Asphalt Shingle
2. Wood Shingle
3. Metal Shingle
4. Tile
5. Slate
6. Metal / Steel
7. Tar / Gravel
8. Composition
9. Membrane
10. Other
13. See Remarks

E. * GARAGE / PARKING

- 1. One Car Garage
2. Two Car Garage
3. Garage for Each Unit
4. Attached
5. Detached
6. Carport(s)
7. Assigned Space
8. Over 1 Space Per Unit
9. Paved Drive
10. Alley Entrance
11. No Garage
12. Other
13. See Remarks

F. * BASEMENT

- 1. Full
2. Walkout
3. Partial
4. Michigan Basement
5. Crawl Space

- 6. Block
7. Poured Concrete
8. Wood
9. Slab
10. Daylight Windows
11. Finished Rooms
12. Entrance Inside
13. Entrance Outside
14. None
15. See Remarks

G. * ROAD

- 1. County Maintained
2. City / Village
3. State Highway
4. Private
5. Association
6. Shared
7. Paved
8. Gravel
9. Dirt
10. Easement Access
13. See Remarks

H. * HEAT / COOLING SOURCE

- 1. Natural Gas
2. Propane Gas
3. Oil
4. Wood
5. Electric
6. Solar
7. Heat Pump
8. Multiple Units
9. Other
10. None
13. See Remarks

I. * HEAT/COOLING TYPE

- 1. Forced Air
2. Hot Water / Steam
3. Baseboard
4. Gravity
5. Wood Stove
6. Wall / Space Heater
7. Central Air
8. Zoned / Dual
9. None
13. See Remarks

J. * APPLIANCES / EQUIPMENT

- 1. Refrigerator
2. Oven / Range
3. Disposal
4. Dishwasher
5. Microwave
6. Trash Compactor
7. Water Softener
8. Washer
9. Dryer
10. Water Filtration System
11. Central Vacuum
12. Window A/C Unit(s)
13. Electric Air Filter
14. Humidifier
15. Intercom / Radio
16. Satellite Dish
17. Security System
18. All Units the Same
19. None
13. See Remarks

K. * WATER

- 1. Municipal Water
2. Central Water
3. Private Well
4. Shared Well
5. None
13. See Remarks

L. * WASTE

- 1. Municipal Sewer
2. Common Sewer
3. Septic System
4. Mound System
5. Holding Tank
6. Pump Back
7. Dry Well
8. None
13. See Remarks

M. * INCLUDED IN RENT

- 1. Bldg & Liability Insurance
2. Exterior Maintenance
3. Garbage Pickup
4. Snow Plowing
5. Grounds Maintenance
6. Heating / Cooling
7. Electric
8. Management Fee
9. Water
10. Sewer
11. Furniture
12. Fixtures & Equipment
13. None
13. See Remarks

N. * EXTRAS

- 1. Natural Fireplace
2. Gas Fireplace
3. Fireplace Insert
4. Free Stndng Wood Stove
5. Skylight(s)
6. Cathedral Ceiling
7. Cable TV Available
8. Walk-in Closets
9. Hardwood Floors
10. Laundry Hook – Up
11. Handicap Access/Eqpd
12. Sandy Beach
13. View of the Bay
14. Water View (not Bay)
15. Private Dock
16. Community Dock
17. Deck / Decking
18. Patio
19. Sidewalk
20. Fenced Yard
21. Storage Space
22. Countryside View
23. Golf Course View
24. Ski Slope View
13. See Remarks

O. * LEASE TERMS

- 1. Month – to – Month
2. Six Month
3. Year
4. Tenant's Rights
5. Gross Lease
6. Net Lease
7. Other
13. See Remarks

P. * ZONING

- 1. Residential
2. Agricultural
3. Multi – Family
4. Commercial
5. Industrial
6. Forest / Recreational
7. Planned Unit Dev
8. Not Zoned
9. Special Use
10. Non – Conforming Use
13. See Remarks

Q. * POSSESSION

- 1. At Closing
2. Within 30 Days
3. 30 – 60 Days After Close
4. Negotiable / Other
5. Home Warranty
6. Subject to Tenant's Rights
13. See Remarks

R. * FINANCING AVAILABLE

- 1. Conventional Mortgage
2. Assumable
3. Cash
4. FHA
5. MSHDA
6. Rural Development
7. VA
8. Owner Assist (L/C)
9. Rent with Option
10. 1031 Exchange
13. See Remarks

S. * MISCELLANEOUS

- 1. Bank Owned (REO)
2. Short Sale
3. Pre-Foreclosure
4. In Foreclosure
5. None
13. See Remarks

T. * GREEN ENERGY EFFICIENCY

- 1. Energy Star Appliances
2. Energy Efficient Windows
3. Low-e Windows
4. Natural Daylighting
5. Chemical-free Insulation
7. Thermal Mass Const
13. See Remarks

U. * RENEWABLE HTG/COOLING

- 1. Passive Solar Heating
2. Active Solar Heating
3. Solar Electricity
4. Energy Star-rated Htg
5. Energy Star-rated A/C
6. In-floor Radiant Htg
7. Tankless Water Heater
8. Geothermal
9. Programmable Thrmostat
10. Windmill
13. See Remarks

V. * INDOOR ENVIRON QUALITY

- 1. Low or No VOC Finishes
2. Locally Sourced Materials
3. Sustainable Flooring
4. Low Flow Toilets
13. See Remarks

W. * EXT WATER CONSERVATION

- 1. Rain Water Collection
2. Drought-resistant Landscaping
13. See Remarks

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