

TAAR MLS Charges for non-member listing submissions

Listing Fee: \$65 or \$45 Cyber member (includes a mandatory 5 photos)

Changes to listing/extensions: \$5

Extra Photos: \$2.50 each

Virtual Tour: \$2.50

Advertising on www.taar.com: \$25

Open House on www.taar.com: \$25

No charge to report when "Sold" or "Pending". All charges are to be submitted at the time of occurrence.

TAAR Rules

1. All Profile Sheets MUST be filled out completely and accompanied by a check, 5 photos (or sketches) and a copy of the Listing Agreement; otherwise the listing will be returned to the sender as incomplete.
2. The TAAR MLS does not guarantee accuracy of information.
3. Extensions must be received and processed by this office prior to the expiration date; otherwise, an expired listing must be re-submitted as a new listing. The cost to extend a property listing is \$5.
4. All changes to the listing must be received by the TAAR office **in writing** BY FAX (231-947-1910), email: sharon@taar.com, or postal delivery. *Telephone requests for changes will not be processed.* Wherever appropriate, a check must accompany the listing or change form, or the information will not be processed.
- 5. The TAAR MLS has the unilateral right to reject any non-member listing submission at the discretion of its MLS Committee.**

Procedure

1. Listing agent requests a package from the TAAR office. Your package includes: Profile Sheets, Change Form, Closed Sale Form, a Credit Card Form, MLS Agreement Contract, and Rules. A listing package can also be received by going to www.taar.com, and clicking on RESOURCES.
2. Listing agent submits completed Profile Sheet, photos of the listing, MLS Agreement, copy of the Listing Agreement, and a check (or credit card information) for each listing to be entered into the TAAR MLS.
3. Upon receipt, staff processes listing, and then will email a copy of the listing to the agent for review.